

ST. JOHN'S COLLEGE, AGRA

(An Affiliated College of Dr. B.R. Ambedkar University, Agra)

(A Minority College of Church of North India, Diocese of Agra)

[Established: 1850]

The Truth Shall Make You Free



ANNUAL QUALITY ASSURANCE REPORT OF THE COLLEGE
ACADEMIC SESSION : 2008-2009
SUBMITTED TO NAAC

Part – A

1. Details of the Institution

1.1 Name of the Institution

St. John's College, Agra

1.2 Address Line 1

M. G. Road

Address Line 2

St. John's crossing

City/Town

Agra

State

Uttar Pradesh

Pin Code

282002

Institution e-mail address

stjohnscollegeagra@gmail.com

Contact Nos.

05622520123

Name of the Head of the Institution:

Prof. F M Prasad

Tel. No. with STD Code:

05622520301

Mobile:

9897729511

Name of the IQAC Co-ordinator:

Dr. J.K. Sharma

Mobile:

9412723123

IQAC e-mail address:

iqac@stjohnscollegeagra.in

1.3 NAAC Track ID

UPCOGN12689

OR

1.4 NAAC Executive Committee No. & Date:

EC/38/177,02-02-2006

1.5 Website address:

www.stjohnscollegeagra.in

Web-link of the AQAR:

<http://www.stjohnscollegeagra.in/college-highlights.php/aqar2008>

1.6 Accreditation Details

S. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B+	79.00	2006	5 Years

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

11/08/2008

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC AQAR

- i. AQAR (2006-2007) submitted on 15.11.2015
- ii. AQAR (2007-2008) submitted on 15.11.2015

1.9 Institutional Status :

Type of Institution Co-education Urban

Financial Status Grant-in-aid + Self Financing UGC 2(f)
UGC 12B

1.10 Type of Faculty/Programme

Arts Science Commerce Edu

1.11 Name of the Affiliating University

Dr.B.R. Ambedkar University, Agra

1.12 Special status conferred by Central/ State Government :

GC/CSIR/DST/DBT/ICMR : NIL

2. IQAC Composition and Activities

2.1 No. of Teachers	08
2.2 No. of Administrative/Technical staff	04
2.3 No. of students	01
2.4 No. of Management representatives	01
2.5 No. of Alumni	01
2.6 No. of any other stakeholder and community representatives	01
2.7 No. of Employers/ Industrialists	01
2.8 No. of other External Experts	NIL
2.9 Total No. of members	17
2.10 No. of IQAC meetings held	01
2.11 No. of meetings with various stakeholders: Faculty	08

Non-Teaching Staff 02 Alumni 02 Others 01 PTM

2.12 Has IQAC received any funding from UGC during the year? No

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars : NIL

Conferences : NIL

Workshops/ : 01

Total Nos. Institution Level : 01

(ii) Themes

Workshop on :

Analytical instrumentation training course (AITC)

2.14 Significant Activities and contributions made by IQAC :

1. Launch of the Interactive Website
2. Installation of a high speed server
3. Point to Point office connectivity through thin clients

2.15 Plan of Action by IQAC/Outcome : The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1. Setting up of a full time IQAC office with Computer , Internet and Reprographic facility	Office Set up
2. Development of a Perspective Plan document for five years for futuristic implementation	Ongoing
3. Regular Conduct of the Academic Audit	Done

2.16 Whether the AQAR was placed in statutory body Yes (Management)

Provide the details of the action taken : The AQAR was read and confirmed in the Governing Body

Part – B 1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	16	NIL	NIL	
PG	17	NIL	NIL	
UG	03	NIL	NIL	
PG Diploma	NIL	NIL	1	
Certificate	NIL	NIL	1	
Others	NIL	1 (BBA)	1 (B.Ed)	
Total	36	1	3	

1.2 (i) Flexibility of the Curriculum: Elective option

(ii) Pattern of programmes: Semester : 1 Annual 39

1.3 Feedback from stakeholders* (On all aspects)

Alumni

Parents

Students

Mode of feedback :

Manual

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

N/A

1.5 Any new Department/Centre introduced during the year. If yes, give details.

N/A

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
82	22	58	01	01

2.2 No. of permanent faculty with Ph.D. : 76

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
03	07							03	07

2.4 No. of Guest and Visiting faculty and Temporary faculty : NIL

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	7	20	
Presented	7	10	
Resource Persons		4	

2.6 Innovative processes adopted by the institution in Teaching and Learning:

1. Creative and Critical Thinking
2. Admission Counselling for students done every year to make them aware of the prospects of the subjects they choose .
3. Scaling up Innovative Practices in Chemistry by Organizing Workshop every year for a week on Sophisticated Instruments to make them equipped with research led education.

2.7 Total No. of actual teaching days during this academic year

182

2.8 Examination/ Evaluation Reforms initiated by the Institution

NA

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

2

2.10 Average percentage of attendance of students

59%

2.11 Course/Programme wise distribution of pass percentage :

Not Available

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

The IQAC takes the following measures in order to ensure that Teaching & Learning Process goes on well :

1. Framing of the Academic Calendar much before the start of the Academic session
2. Regular monitoring of class room attendance
3. Conducting faculty refresher meetings

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	04
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	02
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	01
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of Permanent positions filled during the Year	Number of Positions filled temporarily
Administrative Staff	18	2	NA	NA
Technical Staff	12	3	NA	NA

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Action research was done by faculty members for the various problems and issues of institute
 - Faculty members are encouraged to publish research papers in journals
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3.2 Details regarding major projects

	Completed	On-going	Sanctioned	Submitted
Number	N.A.	01		N.A.
Outlay in Rs. Lakhs	N.A.			N.A.

3.3 Details regarding minor projects

	Completed	On-going	Sanctioned	Submitted
Number	N.A.	01	N.A.	N.A.
Outlay in Rs. Lakhs	N.A.	N.A.	N.A.	N.A.

3.4 Details on research publications

	International	National	Others
Peer Review Journals		28	
Non-Peer Review Journals		02	
e-Journals	05		
Conference proceedings		25	

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organizations: N.A.

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from Agencies : NA

3.9 For colleges : NIL

3.10 Revenue generated through consultancy : NIL

3.11 No. of conferences organized by the Institution : NIL

3.12 No. of faculty served as experts, chairpersons or resource persons :

3.13 No. of collaborations : NIL

3.14 No. of linkages created during this year : NIL

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College
Total

3.16 No. of patents received this year : NIL

**3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year**

Total	International	National	State	University	Dist	College
2		1				1

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF

3.21 No. of students Participated in NSS events:

University Level : 97 State Level : 7

3.22 No. of students participated in NCC events:

University level : 116

3.23 No. of Awards won in NSS: University level : 07

3.24 No. of Awards won in NCC: NIL

3.25 No. of Extension activities organized :

College forum NCC NSS

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Research findings about portability, Physico -chemical characteristics of Municipal Water supply was informed to the people through the English and Hindi newspapers from time to time.
- Plant protection technique, comprehensive heavy metal profile of soils and the compost preparation techniques are regularly shared with the farming community through direct interaction at the local level and through newspaper at a wider level.
- Organised Blood Donation Camp, Voter ID Awareness Camp, AIDS Awareness Camp and National Unity Day,
- College cleaning Programme & Traffic Rule Awareness Camp, Republic Day, Independence Day and Gandhi Jayanti,
- Human Rights Day ,National Youth Week, Kaumi Eakta Diwas and International Women's Day.
- International Environment Day and Old Age home camp(Twice a year).
- No Tobacco Day, Maa Tujhe Pranam Day, Tree Plantation Day and Polio Rally (Twice a Year)
- AIDS awareness Day, World Population Day and National Voters Day.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	40 Acres	NIL	NIL	40 Acres
Class rooms	5 Acres	NIL	NIL	5 Acres
Laboratories	32(UG &PG,8 Research Lab	NIL	NIL	32(UG &PG,8 Research Lab
Seminar Halls	02	NIL	NIL	02
Auditorium	01			01

4.2 Computerization of administration and library : NIL

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	82582	6169424	60	70000	82642	6239424
Reference Books	NIL	NIL	NIL	NIL	NIL	NIL
e-Books	NIL	NIL	NIL	NIL	NIL	NIL
Journals	NIL	NIL	NIL	NIL	NIL	NIL
e-Journals	NIL	NIL	NIL	NIL	NIL	NIL
Digital Database	NIL	NIL	NIL	NIL	NIL	NIL
CD & Video	NIL	NIL	NIL	NIL	NIL	NIL
Others (specify)	NIL	NIL	NIL	NIL	NIL	NIL

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	73	2	22	NIL	2	1	19	NIL
Added	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL
Total	73	2	22		2	1	19	NIL

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.) : NIL

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

1. Conducted Orientation programme for UG, PG, research scholars separately
2. PTM
3. Alumni meet
4. Organised Foundation Day week celebration cultural competition on quiz, debate both Hindi and English, dance, solo song ,instrumental music painting ,slogan writing etc.

5.2 Efforts made by the institution for tracking the progression : The College has its facebook community where the students get registered even when they leave the college .

5.3 (a) Total Number of students

UG	PG	Ph. D.	Total
4018	1201	30	5219

(b) No. of students outside the state

UG	PG	Ph. D.	Others
		05	

(c) No. of international students

UG	PG	Ph. D.	Others
10	01	0	

No	%	Men	No	%	Women
2338	45.38		2814	54.62	

Last Year (2007-08)						This Year (2008-09)					
Gen.	SC	ST	OBC	Physically Challenged	Total	Gen.	SC	ST	OBC	Phy. Challenged	Total
2804	1086	118	1368	16	5392	2991	1095	104	1408	156	5755

Demand ratio

Dropout %

5.4 Details of student support mechanism for coaching for competitive examinations

1. Certificate Course in Computerized Accounting (40 Days)
2. Proficiency in spoken English, Personality Development and Leadership, Communication skills,
3. Mock interview Drills for Employment and
4. Soft skills Development Programme. Remedial Classes & NET Coaching classes are also organised.

No. of students beneficiaries

43

5.5 No. of students qualified in these examinations

CAT UPSC Others

5.6 Details of student counselling and career guidance

1. Psychological counselling & Psychotherapy to help students cope with various problems related to their personal, social and academic needs.

2. It also provides assessment of IQ aptitude Personality Intelligence level .
3. Career Counselling is also given by Clinical Research Institute and management
4. Careers & Entrepreneurship by NSIC, CFTI & MSME

No. of students benefitted

35

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
4	43	4	NA

5.8 Details of gender sensitization programmes

1. Organised competition (Debate & Slogan Writing) on violence against women in Arts, Commerce, Science Faculties and also in Girl's hostel.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

University level : 23

No. of students participated in cultural events

State : 26 National level : 4

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level : 2

Cultural: State/ University level : 6

5.10 Scholarships and Financial Support

	Number of Students	Amount
Financial support from institution	NIL	NIL
Financial support from government	The Govt. of UP transfers the money directly to their account	Details lies with the Government
Financial support from other sources	NIL	NIL
Number of students who received International/ National recognitions	NIL	NIL

5.11 Student organised / initiatives : NIL

5.12 No. of social initiatives undertaken by the students : 2

5.13 Major grievances of students (if any) redressed: No

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision of the institution:

- To inculcate creativity, quality of education and dignity of labour among students and faculty members.
- Women empowerment by providing equal opportunities.
- To promote research led education.
- To build up national character through personality development by conducting special classes like MRE(Moral and Religious Education)

Mission of the institution:

"The building of character, the spread of religious truth and knowledge of thyself" and 'the qualities which will stand them in good stead as able and responsible citizens of our great country". The motto of the college "**The truth shall make you free**".

Objectives of the institution:

1. To train young minds for advance scientific techniques and imparting training over sophisticated analytical instruments like molecular techniques and quantification of heavy metals.
2. To promote and disseminate quality education for students.
3. To provide better infrastructure to enrich teaching and research process.
4. To create a strong tradition of deep rooted academic pursuits and an ambience that favors the scholarly activities in the college.
5. To encourage inclusive growth and contribution to the nation building

6.2 Does the Institution has a management Information System : Yes

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development : Faculty members are in Board of studies of the University which decided the changes in the curriculum .

6.3.2 Teaching and Learning :

(i) Enhanced Audio Visual Teaching Aides

(ii) Study tours to industries and corporate houses

6.3.3 Examination and Evaluation : The College being an affiliated college of the Agra Universities follows its Examination and Evaluation Criteria.

6.3.4 Research and Development

- 1.State of the art research equipments and instruments are available.
- 2 Reliability, precision and reproducibility in the data obtained.
- 3.Five major projects are underway.
4. Research Facilities are available in 16 Dept. Of the College and in progress.
5. Analytical sophisticated Instruments are available in Chemistry, Botany & Zoology Research Lab.

6.3.5 Library, ICT and physical infrastructure / instrumentation :

1. Central library has 82582 books. Every department has its own PG library besides the central library.
2. Three sophisticated instrumentation labs are available besides-PG & UG laboratories.
3. Three well equipped modern instrumentation labs are available

6.3.6 Human Resource Management : Highly skilled, qualified, competent and committed staff members have been appointed and involved in various student developmental activities.

6.3.7 Faculty and Staff recruitment : Recruitments are done according to the UGC guidelines, Dr B.R. Ambedkar University statutes and UP government rules and norms.

6.3.8 Industry Interaction / Collaboration : NIL

6.3.9 Admission of Students : Students are admitted to the college on the basis of admission rules determined by Dr.B.R. Ambedkar University Agra.

6.4 Welfare schemes for Teaching , Non Teaching & Students:

- Staff Club organises recreational activities (Badminton, Chess, Carrom and Tennis) for staff members
 - It organises “annual staff club dinner” where retired staff members and silver jubilee (those who
 - Every staff members with their family attends the annual staff club dinner
 - Celebration of Christmas, Holi and Id in Staff Club for faculty members
 - Residential campuses are available for faculty members
 - Residential campuses are available for Non teaching members
 - Summer and winter uniform are distributed to IV class employees
 - Outstanding sports person are given incentives in the form of preference in admission, awards of
 - free ships, prizes, blazers etc.
-

6.5 Total corpus fund generated : NIL

6.6 Whether annual financial audit has been done : Yes

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	NIL	NIL	YES	IQAC
Administrative	NIL	NIL	NIL	NIL

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes No

For PG Programmes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms? : NA

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges? NA

6.11 Activities and support from the Alumni Association :

- Supporting women students with College fee and Mess Bill
- Provided Wheel chair for physically challenged students
- Cricket matches are organized after the republic day programme on the cricket ground between the alumni (Old Boys) and the Principal's XI.
- Alumni provide feedback for the smooth functioning of the college.
- Alumni's often meet in various states and cities and reminisce and update us about their successes and that is one of our key strengths.

6.12 Activities and support from the Parent – Teacher Association : Parents Teachers Meeting are held once a year .

6.13 Development programmes for support staff : NIL

6.14 Initiatives taken by the institution to make the campus eco-friendly

Plantation of Trees on Republic Day , Independence Day and on Gandhi Jayanti

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

The College is striving hard to excel in the field of Higher Education . Ever since College was accredited by NAAC efforts are on to achieve greater height. With this object in mind IQAC was constituted this year. The immediate decision taken by the IQAC at the beginning of the year was to go for Academic Audit in order to access and evaluate its strength and weakness. Another major work done this year was to prepare a five year Perspective Plan document to plan out its growth for the next five years . Both these steps have contributed a lot in planning futuristic development of the college.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

The College in order to enhance the academic environment of the college introduced the following

1. Conducted Academic Audit for the first time in the college
2. Preparation of the Perspective Plan Document

7.3 Give two Best Practices of the institution:

1. The day starts with a morning assembly followed by MRE classes
2. The college follows total transparency in administration

7.4 Contribution to environmental awareness / protection

- a. Tree Plantation Drive by NSS

7.5 Whether environmental audit was conducted? No

7.6 Any other relevant information the institution wishes to add.

- The college has good infrastructural and research facilities in terms of well-equipped labs with a number of modern instrumentations.
 - The teaching faculty is well versed with research methodology and modern techniques.
 - Analytical instrumentation trainings for post graduate, research students and staff members.
 - Many personality development programmes have been organised.
 - It has Empanelled Training Institution (ETI) (A training centre for NSS Programme Officers), IGNOU (Study Centre for Indira Gandhi National Open University), Bhartiya Bhasha Kendra, Institute of Administrative and Development Research (IADR) and Course on Computer Concepts. (CCC)
 - Enriched central as well as departmental library.
 - Excellent sports and games facilities.
 - Active career counselling and placement cell.
 - 100% pass out result.
 - Educational tours, guest lectures by eminent personalities.
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- No ragging incidents,
- Active IQAC
- Active Societies like Commerce Association, Psychology Association, Chemical Society Physics Association and the Botanical Society.

8.Plans of institution for next year

1. Execution of the Perspective Plan Document
2. Improve Teaching and Learning process as per the analysis of the Academic Audit Report.
3. Computerization of Library and Office Record

Dr. Girish Maheshwari

Prof. P.E. Joseph

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC